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From Army School
Army Welfare Education Society (AWES)
Adjutant General's Branch
Integrated Headquarters of
Ministry of Defence (Army)
FDRC Building No 202, Shankar Vihar
(Near APS) Delhi Cantt -110 010

B/45704/CC-27/ 03 IAWES

24 Apr 13

4 JUN 13

HQ Central Command (AWES)
PIN-908544
C/o 56 APO


**ESTABLISHMENT OF REGIMENTAL SCHOOL OTA GAYA
AS ARMY PUBLIC SCHOOL**

1. Ref your HQ letter No 203808/Gen/NS/AWES dated 05 Mar 2013.
2. **Competent authority** has approved establishment of existing Regimental School OTA Gaya as Army Public School, Gaya under AWES wef **01 Apr 2014**.
3. Army Public School, Gaya will be managed as per guidelines contained in AWES Rules 2011 and Policies/Circulars issued by HQ AWES from time to time.
4. Attention is drawn to **Circular No 07/SCHOOLS/2006 regarding guidelines for upgrading and financing Regimental Schools as Army Public Schools under AWES**. Certain important issues meriting attention are as under :-
 - (a) Army Public School, Gaya will initially be permitted to grow upto class VIII only. Upgradation beyond class VIII would be dependent upon school's financial viability, stability, availability of qualified teachers. **Further upgradation if any will be approved by HQ AWES.**
 - (b) The SMC be composed in accordance with Articles 27, 43 to 45 of AWES Rules 2011.
 - (c) Principal be selected as per guidelines given in **Circular No 01/SCHOOLS/2006 dated 08 Feb 2006**. Principal should have requisite qualifications to head a class X school, as laid down by CBSE.
 - (d) The teachers be selected as per CSB/LSB procedures, in accordance with guide lines contained in **Circular No 08/SCHOOLS/2006**. The TGT & PRTs will initially be employed on contractual basis for three years, if meeting the laid down criteria ie CSB & CTET/TET qualified..
 - (e) Feasibility of outsourcing administrative and security staff shall be explored. If inescapable, minimum Administrative and security staff may be employed on contractual basis on approval of Patron.

- (f) Methodology of retaining/disposal of existing staff on pay roll of existing Regimental School OTA Gaya, needs to be worked out very carefully. Suitable notices would have to be issued to Principal, teachers and Adm staff on pay roll of existing Regimental School OTA Gaya for terminating their services as per terms and conditions in the appointment letter/agreement. **The existing school should be treated as closed for all purposes.**
- (g) The process of selecting Principal and teachers must be done with great care and completed by 31 Mar 14. They should be in position by 01 Apr 2014. Services of the existing teachers and administrative staff should be terminated before the school comes under AWES. Existing competent teachers meeting the CBSE educational qualifications may be considered for appointment on adhoc basis for one year after a gap of minimum of seven days from the date of termination of service. **They should be advised to appear and qualify in All India Written Test scheduled on second Sunday of Dec 2013 and CTET/TET as and when conducted by CBSE/State.** The terms and conditions for their employment should accordingly be formulated.
- (h) Maximum publicity should be given for teachers to appear in All India Written Test scheduled on second Sunday of Dec 2013 and CTET/TET so as to broaden base for selection of quality teachers.
- (j) **The school should apply for affiliation to CBSE immediately or as & when applicable as per CBSE Affiliation Bye Laws.** Action must start to create necessary facilities/infrastructure required to be fulfilled to facilitate affiliation from CBSE.
- (k) The functioning, management and accounting of Pre-primary sections/school if any must be de-linked from Army Public School and it should function as separate and independent identity. **Pre Primary sections/school will not be part of Army Public School.**
- (l) The pay and allowances of staff should be as per Article 124 of AWES Rules 2011.
- (m) The minimum fee structure of students should be as per Article 281 as amended. As per note 2 of ibid Article, School Managing Committee may adopt a higher fee structure at their discretion to make the school financially self sustaining.
- (n) The financial management of the school should be planned as per guidelines contained in **letter No B/45741/AWES dated 31 Aug 2006.**
- (o) The Account Book should be maintained as per guidelines issued vide this office **Circular No 02/SCHOOLS/2006 dated 22 Feb 2006.**

Financial Planning

5. As per revised policy, it will not be feasible for AWES to give Corpus as hither to fore. However, readjustment of corpus will be made by HQ Central Command to put the school on a sound financial footing. Financial assistance being contemplated by HQs Central Command, HQ MB Area and OTA Gaya be indicated, as stipulated in **Appendix 'A'** to **Circular No 07/SCHOOLS/2006** be forwarded by **28 Feb 2014**.
6. AWES and CBSE circulars be down loaded from websites as under :-
- (a) AWES - www.awes.nic.in
- (b) CBSE - www.cbse.nic.in
7. HQ Central Command will nominate a principal of APS as 'mentor' for the new Principal appointed for OTA Gaya.
8. **Appendix B** to Circular No **07/SCHOOLS/2006** duly completed be forwarded by **30 Apr 14**.


 (A Datta)
 Col (Retd)
 Director Schools
 For Adjutant General

Copy to :-

HQ MB Area (AWES)
 PIN - 901124
 c/o 56 APO

OTA Gaya
 PIN - 900440
 c/o 56 APO

Army Public School
 Gaya

- For information and necessary action as per para 5 above.

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